



## RAJIV GANDHI COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE and Affiliated to Pondicherry University)

(Accredited with 'A' Grade by NAAC)

(Sponsored by Sri Balaji Educational and Charitable Public Trust)

Pondy - Cuddalore Main Road, Kirumampakkam, Puducherry - 607 403.

### Dr. Vijayakrishna Rapaka

B.Tech.(Mech.), M.Tech. (Energy), Ph.D. (Ocean Engineering, IIT Madras),  
M.I.S.T.E., F.I.I.P.E., M.C.S.I., M.I.S.E.S., M.A.S.E.E.

**PRINCIPAL**

RG CET/ORD/2022/16

09.11.2022

### OFFICE ORDER

Dr. BabuShanmugham .S, Assistant Professor (Stage-III), Department of Biomedical Engineering will take additional charge as Resident Warden for Boys Hostel with effect from the FN of 10.11.2022 (Thursday).

### Duties, Responsibilities and Authorities of Resident Warden

- The Resident Warden should take care of the welfare of the students.
- Regarding disciplinary action against the inmates, the Resident warden's report will be final.
- The Resident Warden has the authority to check the room and visit the students at any time.
- The Resident Warden is the custodian and in -charge of all the hostel properties. Resident Warden has to verify the stock in the hostel premises periodically should report any damage to the Hostel property.

**PRINCIPAL**

**Dr. E. VIJAYAKRISHNA RAPAKA**  
B.Tech. (Mech.), M.Tech. (Energy), Ph.D. (IIT Madras),  
M.I.S.T.E., F.I.I.P.E., M.C.S.I., M.C.I.I.

**PRINCIPAL**

Rajiv Gandhi College of Engineering & Technology  
Pondy - Cuddalore Main Road,  
Kirumampakkam, Puducherry - 607 402.

### Copy to:

1. All concerned
2. The Website incharge- To host the Digital Copy in College Website
3. The File.